

MAYOR

Brian Marsh

VILLAGE CLERK

Don Handerhan

VILLAGE OF MENANDS



TRUSTEES

Molly Harbour

Nicholas Kalogridis

Timothy Lane

Lisa Neuman

Regular Village Board Meeting

December 1, 2025

The regular semi-monthly meeting of the Board of Trustees of the Village of Menands, held on Monday, December 1, 2025, called to order by Mayor Brian Marsh at 6:00 P.M.

PRESENT:

Brian Marsh, Mayor

Molly Harbour, Trustee

Nicholas Kalogridis, Trustee

Timothy Lane, Trustee

Lisa Neuman, Trustee

Donald Handerhan, Village Clerk

Mary Jane Vredenburg, Village Treasurer

Stephen Reh fuss, Village Attorney - Virtual

Also attending: Bill Garvey, Mark Carnegie, Jason Carnegie, Mike & Susan MacKay, Mike Steurer, Ashley Jeffrey Bouck, Caitlin Davis, and Dave Glatz

Virtual attendance: Paul & Beth Harbour, Peg Howland, Rob Jewitt, Kathy Mosca, and Brendan Kennedy from BST.

The Mayor led the Pledge of Allegiance and stated he is recording this meeting.

Mayor Marsh Presented the following Proclamation to David Glatz for years of service to the Mohawk and Hudson Humane Society:

**PROCLAMATION**

**In recognition of outstanding dedication, exceptional performance, and unwavering commitment to excellence, we proudly present this proclamation to David Glatz.**

**WHEREAS**, Dave Glatz, Facilities Director, has been employed by the Mohawk Hudson Humane Society since 1981, and after 44 incredible years of service, we celebrate a true legend whose impact has shaped the very foundation of the organization; and

**WHEREAS**, through snowstorms, leaky pipes, new buildings, scared animals, and thousands of small moments in between, Dave has been on a never-ending mission to ensure the shelter remained safe, warm, and welcoming for every animal and every person who entered its doors; and

**WHEREAS**, although his work was often behind the scenes, it was essential carried out with kindness, passion, and a deep love for the mission. The full number of lives he has touched may never be known, but the animals felt it, and so did every member of the community; and

**WHEREAS**, as Dave Glatz steps into a much-deserved retirement, the Village of Menands extends heartfelt appreciation for his dedication, his compassion, his decades of service, and for helping to build not just a shelter, but a home;

**NOW, THEREFORE**, in witness whereof, we, the Village of Menands, do hereby extend our sincerest appreciation and gratitude to **David Glatz** for his outstanding service, dedication, and exceptional performance.

*Presented this 1st day of December 2025.*

**Brian Marsh**

**Mayor, Village of Menands**



Resolution Number: 260072

Trustee Neuman made a motion to accept the, November 17, 2025, Village Board Meeting Minutes, seconded by Trustee Kalogridis.

ADOPTED:

|                    |        |     |
|--------------------|--------|-----|
| Trustee Harbour    | voting | AYE |
| Trustee Kalogridis | voting | AYE |
| Trustee Lane       | voting | AYE |
| Trustee Neuman     | voting | AYE |
| Mayor Marsh        | voting | AYE |

Resolution Number: 260073

Trustee Lane made a motion to approve payment for the following, seconded by Trustee Neuman.

WARRANT #12X: totaling       \$    28.50

WARRANT # 11/24/25 VISA:   \$4,451.88

WARRANT #13:

|         |          |               |
|---------|----------|---------------|
| GENERAL | totaling | \$ 88,090.23  |
| WATER   | totaling | \$ 24,657.80  |
| SEWER   | totaling | \$       8.54 |
|         | TOTALS   | \$112,756.57  |

PAYROLL # 13: totaling       \$108,049.78  
(11/14/25 - 11/27/25)

ADOPTED:

|                    |        |     |
|--------------------|--------|-----|
| Trustee Harbour    | voting | AYE |
| Trustee Kalogridis | voting | AYE |
| Trustee Lane       | voting | AYE |
| Trustee Neuman     | voting | AYE |
| Mayor Marsh        | voting | AYE |

Brendan Kennedy from BST, the Villages’ auditors gave the results of the 2023-2024 audit. Discussion followed.

Resolution Number: 260074

Trustee Lane made a motion to accept the Auditor’s Report for the Village Funds for the 2023-2024 Fiscal Year, seconded by Trustee Neuman.

ADOPTED:

|                    |        |     |
|--------------------|--------|-----|
| Trustee Harbour    | voting | AYE |
| Trustee Kalogridis | voting | AYE |
| Trustee Lane       | voting | AYE |
| Trustee Neuman     | voting | AYE |
| Mayor Marsh        | voting | AYE |

The Clerk led a discussion regarding a request from WNYT asking for a Handicap Parking Spot in front of the station near their side door. Discussion followed.

**Request for a Handicap Spot on N Pearl Street in front of WNYT**

Hi Don, thank you for assisting with our handicapped parking request. The white car in the picture marks the preferred location (North Pearl/Bob Kovachick Way). Besides requesting a handicapped signpost, I would also like to request a painted handicapped logo on the road once all street work is completed. Many thanks and happy Thanksgiving to you and your family. - Jon

**Jon Hitchcock** | Vice President & General Manager




Resolution Number: 260075

Trustee Neuman made a motion to approve a Handicap Spot at 715 North Pearl Street, seconded by Trustee Kalogridis.

ADOPTED:

|                    |        |     |
|--------------------|--------|-----|
| Trustee Harbour    | voting | AYE |
| Trustee Kalogridis | voting | AYE |
| Trustee Lane       | voting | AYE |
| Trustee Neuman     | voting | AYE |
| Mayor Marsh        | voting | AYE |

Mayor Marsh led a discussion regarding adding Door Access Control to the Record Room Door and Main Pump Station at a cost of \$2,525.00.



PROPOSAL

|               |                          |                      |             |
|---------------|--------------------------|----------------------|-------------|
| PREPARED FOR: | VILLAGE OF MENANDS       | PROPOSAL #:          | 5176        |
|               | 280 BROADWAY             | DATE PREPARED:       | 11/24/2025  |
| PROJECT:      | DOOR ACCESS CONTROL      | VALID UNTIL:         | 30 Days     |
| SITE:         | RECORDS STORAGE BUILDING | NYS ALARM INSTALLER# | 12000288484 |

| ITEM       | DESCRIPTION  | UNIT | QTY | UNIT PRICE | TOTAL      |
|------------|--|------|-----|------------|------------|
| 1          | SOLUTION:<br>Install Wireless Bridge between Water Dept and Records Building<br>Install Door Access Control System (Fob Reader, Electric Strike & Controller)  |      |     |            |            |
| 2          | EQUIPMENT<br>ubnt Wireless Bridge Radios<br>-WaterDept BLDG: Mount to Existing Roof Mast<br>-RecordsStorage BLDG: Mount to Building Exterior<br>Outdoor Direct Burial Rated Ethernet Cabling<br>LABOR<br>Install Ethernet Cabling at each Building<br>Install Wireless Radios  | Each | 1   | 668.00     | 668.00     |
| 3          | EQUIPMENT<br>Keyscan Door Access Controller<br>Keyscan Fob Reader<br>HES Electric Strike for Mortise Lock<br>Dormakaba Power Supply<br>12V 7AH Batteries (QTY2)<br>Gigabit Ethernet Switch<br>LABOR<br>Install Door Access Controller, Power Supply Cabinet, Electric Strike and Fob Reader Equipment<br>Connect Door Access Controller to Network Switch & Test<br>Communication with Wireless Bridge<br>Program Door Access Controller and Attach to Aurora Server | Each | 1   | 1,857.00   | 1,857.00   |
| 4          | NYS Sales Tax (8.0%)   |      |     |            | N/A        |
| 5          | TOTAL  |      |     |            | \$2,525.00 |
| DISCLAIMER |  |      |     |            |            |

-Commercial in Confidence-



Resolution Number: 260076

Trustee Lane made a motion to approve a Door Access Control for the Record Room and Main Pump Station to be installed by Diagnostic Services and Installation at a cost of \$2,525.00, seconded by Trustee Harbour.

ADOPTED:

|                    |        |     |
|--------------------|--------|-----|
| Trustee Harbour    | voting | AYE |
| Trustee Kalogridis | voting | AYE |
| Trustee Lane       | voting | AYE |
| Trustee Neuman     | voting | AYE |
| Mayor Marsh        | voting | AYE |

Mayor’s Report:

1. The Holiday Train was successful. Discussion followed.
2. The annual Tree Lights in the Park was a success.
3. Mailworks purchase of 5 Elmwood Rd has fallen through. They are looking at different properties.
4. 5 Elmwood Rd Property maintenance issues are being dealt with.
5. Leaf Machine will stop on December 12, 2025.
6. The December issue is out.
7. The Mayor attended a meeting Affordability at HVCC with Senator Ashby and Assemblyman Steck.
8. Regeneron will be building a manufacturing site in Halfmoon but will continue to have their training site in Menands.
9. Dancing in the Woods will be Saturday at the Riverview Center,

Trustee’s Report:

Neuman: The Menands Library will be closed on Tuesday due to the snow.

Kalogridis: A Police Car was parked on RT378 for 34 hours today.

Lane: Gave an update on work that the Historian has completed

Harbour:

1. Seniors Christmas Party will be on Thursday
2. There will be Picture night and Parent's night out
3. Board of Education meeting
4. The Soccer Club went undefeated this year
5. The sidewalk on Menand Road is still a problem. Discussion followed.

Clerk's Report:

1. The Holiday Train was a success
  - a. Close to \$1,000 was collected for the Secret Heart Food Panty.
  - b. A trailer was filled donated foods.
  - c. Half of the food was donated to the Menands School Food Pantry the other Half was delivered to the Secret Heart Food Panty.
  - d. Want to thank DPW for helping deliver the food.
  - e. Sheila Hyatt has retired from her position as Editor of the Menands Monthly. Jason Carnegie will be taking over as Editor of the Menands Monthly.

Treasurer's Report: No report.

General Comments:

TO: All Menands Village Board Members  
FROM: Bill Garvey Jr

I got my own report dealing with important Village items as follows:

1. Thanked Clerk and DPW for repairing the short door in lobby at 250 Broadway
2. Thanked DPW for repairing the alarm in men's room by Pavilion building
3. He's delighted that the hydrant on Glenwood & Broadway has been cleared of weeds
4. He donated plastic containers to the Fire Department
5. He attended the wreath laying for President Chester A Arthur 21<sup>st</sup> president.
6. He attended the Albany Co grant awards ceremony -Menands received a grant for Parks Improvements + other recreational projects
7. He thanked the Board for approving Special Use Permit for 5 Elmwood Road
8. The fire hydrant at Amity Temple property is covered with brush + weeds
9. He did cleanup work at Ganser Smith Park
10. He's happy that the paper towel dispenser at LL area has been replaced
11. A stop signs on Clifford and Davis Pines is posted on a utility pole #8A sign should not be on utility pole
12. He cleaned cobwebs and leaves from lobby at 250 Broadway
13. He heard the train blowing whistle around 4:30 AM between Broadway, Bridge + Cemetery Avenues
14. He thanked DPW for repairing ruts from west Brookside Avenue

Resident Mike Steurer asked why only the Fire Department has to go the Board to make purchases? Discussion followed.

Resident Mark Carnegie Thanked the Mayor for putting out the notice regarding the upcoming snowstorm.

Trustee Harbour made a motion to adjourn, seconded by Trustee Neuman.

ADOPTED:

|                    |        |     |
|--------------------|--------|-----|
| Trustee Harbour    | voting | AYE |
| Trustee Kalogridis | voting | AYE |
| Trustee Lane       | voting | AYE |
| Trustee Neuman     | voting | AYE |
| Mayor Marsh        | voting | AYE |

The meeting duly adjourned at 6:57 P. M.

**I, Donald Handerhan, Village Clerk for the Village of Menands, Do Hereby Certify that the foregoing is a true and correct report of all motions and resolutions and or enacted, and all other procedures had and taken by the Village of Menands Board of Trustees at the regular meeting held on, December 1, 2025.**

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Donald Handerhan  
Village Clerk