

MAYOR  
Brian Marsh  
  
VILLAGE CLERK  
Don Handerhan

VILLAGE OF MENANDS



TRUSTEES  
Molly Harbour  
Nicholas Kalogridis  
Timothy Lane  
Lisa Neuman

Regular Village Board Meeting  
October 20, 2025

The regular semi-monthly meeting of the Board of Trustees of the Village of Menands, held on Monday, October 20, 2025, called to order by Mayor Brian Marsh at 6:00 P.M.

PRESENT:

Brian Marsh, Mayor  
Molly Harbour, Trustee  
Nicholas Kalogridis, Trustee  
Timothy Lane, Trustee  
Lisa Neuman, Trustee  
Donald Handerhan, Village Clerk  
Mary Jane Vredenburg, Village Treasurer  
Stephen Reh fuss, Village Attorney - Virtual  
David Ognan, Fire Chief

Also attending: Bill Garvey, Mark Carnegie, Jason Carnegie, Steve Boulet, and Diane MacFarland

Virtual attendance: Mike & Susan MacKay, Kathy Mosca, Peg Holland, Reuben Hull From LaBella, Ryan Carrol From LaBella, Catherine Sheridan, Ron Jewett, Beth & Paul Harbour

The Mayor led the Pledge of Allegiance and stated that this meeting is recorded.

Resolution Number: 260054

Trustee Neuman made a motion to accept the, October 6, 2025, Village Board Meeting Minutes, seconded by Trustee Harbour.

ADOPTED:

Trustee Harbour	voting	AYE
Trustee Kalogridis	voting	AYE
Trustee Lane	voting	AYE
Trustee Neuman	voting	AYE
Mayor Marsh	voting	AYE

Resolution Number: 260055

Trustee Neuman made a motion to approve payment for the following, seconded by Trustee Harbour.

WARRANT #10:

GENERAL	totaling	\$ 108,600.87
WATER	totaling	\$ 28,702.23
SEWER	totaling	\$ 0.00
TOTALS		\$ 137,303.10

PAYROLL #10: totaling \$106,258.70  
(10/03/25 - 1016/25)

Capital Projects:  
South End Water Sewer Improvements \$93,218.75  
Creighton Manning \$ 397.15  
totaling \$93,612.90

ADOPTED:

Trustee Harbour voting AYE  
Trustee Kalogridis voting AYE  
Trustee Lane voting AYE  
Trustee Neuman voting AYE  
Mayor Marsh voting AYE

Resolution Number: 260056

The Treasurer would like to transfer \$1,700.00 from A76200447 transportation to A76200404 Miscellaneous. These charges were paid for but out of the wrong expenditure line.

Trustee Neuman made a motion to approve the \$1,700.00 transfer from A76200447 transportation to A76200404 Miscellaneous, seconded by Trustee Lane.

ADOPTED:

Trustee Harbour voting AYE  
Trustee Kalogridis voting AYE  
Trustee Lane voting AYE  
Trustee Neuman voting AYE  
Mayor Marsh voting AYE

The Clerk advised the Board that Trustee Neuman has completed her Record of Activities. The Record of Activities will need approval by the Board to be posted for thirty days. Discussion followed.

Office of the New York State Comptroller  
**NYSLRS**  
New York State and Local Retirement System  
110 State Street, Albany, New York 12244-0001  
Please type or print clearly  
in blue or black ink

Received Date

Standard Work Day and  
Reporting Resolution for  
Elected and Appointed Officials

Employer Location Code  
40123

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A  
(Rev. 12/1/15)

BE IT RESOLVED, that the VILLAGE OF MENANDS hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Lisa Neuman		R10288327	Trustee	7/7/25-7/2/29	6	4.32	<input type="checkbox"/>	Monthly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
Appointed Officials:									
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>

I, Donald Handerhan, secretary/clerk of the governing board of the VILLAGE OF MENANDS of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 20 day of October, 2025 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original **IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the VILLAGE OF MENANDS on this 21 day of October, 2025

Donald Handerhan  
(Signature of Secretary or Clerk)

Affidavit of Posting: I, \_\_\_\_\_ being duly sworn, depose and says that the posting of the Resolution began on October 21, 2025 and continued for at least 30 days. That the Resolution was available to the public on the: \_\_\_\_\_

☒ Employer's website at: www.menandsny.gov

☐ Official sign board at: \_\_\_\_\_

☒ Main entrance Secretary or Clerk's office at: 280 Broadway, Menands, NY

Page 1 of 1 (for additional rows, attach a RS 2417-B form.)

(seal)

Resolution Number: 260057

After a discussion Trustee Harbour made a motion to approve the Record of Activities for Trustee Neuman will be posted for thirty days, second by Trustee Kalogridis.

ADOPTED:

Trustee Harbour	voting	AYE
Trustee Kalogridis	voting	AYE
Trustee Lane	voting	AYE
Trustee Neuman	voting	Abstained
Mayor Marsh	voting	AYE

Resolution Number: 260058

The Clerk advised the Board has reviewed the following policies regarding After Hours Drop Box and Credit Card Policy.

Trustee Neuman made a motion to approve the following policies regarding After Hours Drop Box and Credit Card Policy, seconded by Trustee Harbour.

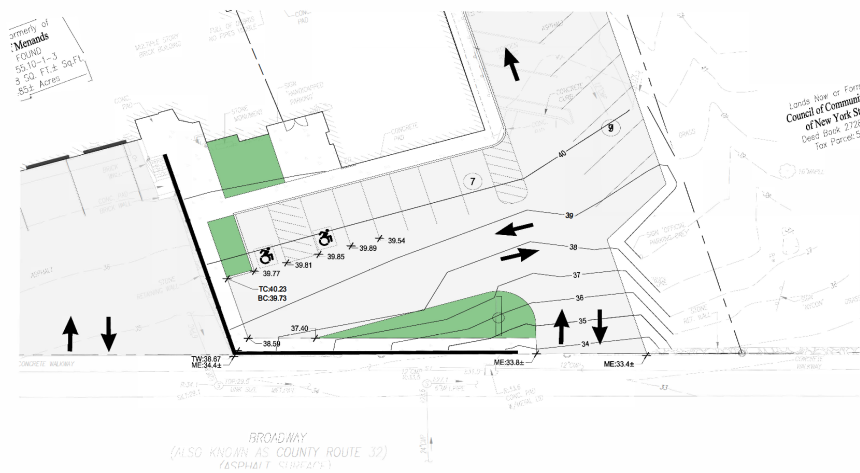
ADOPTED:

Trustee Harbour	voting	AYE
Trustee Kalogridis	voting	AYE
Trustee Lane	voting	AYE
Trustee Neuman	voting	AYE
Mayor Marsh	voting	AYE

Mayor Marsh led a discussion regarding the Town of Colonie’s contribution to the Menand Road Sewer connection. **Village Operation and Maintenance Fee:** *The Town will pay to Village for its 2026 share of the operation and maintenance cost of the joint-use sewerage system an annual service charge, payable on March 1, 2026, of \$33.49 per each family unit and a rate of \$33.49 per 400 gallons per day or less of sewage discharged for other users, less the same service charge for each such unit of sewage from Village properties and users connected to District Trunk Sewer upstream of the Colonie Meter.* After a discussion, the Board decided to table until November 3, 2025, meeting.

The Clerk asked the Board to form an Employee Handbook Review Committee. Discussion followed. After a discussion Trustees Lane and Neuman will be part of the committee.

Ryan Carroll from LaBella gave the following presentation for the ADA improvements to 250 Broadway.





Discussion followed.

Mayor’s Report:

- 1. Gave update on Section 160 Traffic Code.
- 2. Capital Roots will be working with Village for new trees after South End Water Sewer Project is complete.
- 3. The Roof over stairwell at the Firehouse needs to be replaced. The Village has received the following quotes for the Roof Replacement:
  - a. Skyway \$17,400.00
  - b. Star Roofing \$24,300.00

The roof replacement will be paid for with NYSEDA Grant. Discussion followed.

1269 Broadway  
Albany, NY 12204  
Phone (518) 463-1670  
Fax (518) 463-1678

AGREEMENT BETWEEN OWNER AND CONTRACTOR

Project No.  
October 20, 2025

1269 Broadway  
Albany, NY 12204  
Phone (518) 463-1670  
Fax (518) 463-1678

SKYWAY  
ROOFING, INC.

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CONTACT: Brian Marsh  
NAME Village of Menands  
ADDRESS 280 Broadway  
CITY Menands  
STATE NY  
ZIP: 12204  
Phone: (518)

JOB NAME: Town Hall/Fire Dept – Roof Work Stairwell  
NAME  
ADDRESS  
CITY  
STATE NY  
ZIP:

DESCRIPTION OF WORK  
The Contractor agrees to perform Work as shown on the face and reverse side of this contract as follows:  
1. Maintain the premises in a safe, orderly and workman like manner during the work.  
2. Dispose of debris away from the premises on a daily basis.  
3. Remove the EPDM roof system and underlying insulation board down to the steel deck.  
4. Over the field of the roof install two layers of 2.6" isocyanurate insulation board R Value R-30 mechanically fastened in to the steel deck.  
5. Apply a fully adhered 0.060" EPDM rubber roofing system, as manufactured by Carlisle Syntec. Install this elastomeric roofing system and flash the HVAC units, supports, penetrations and drains according to the specification of the Manufacturer.  
6. At the outside edge run the EPDM out over the outside edge and install 24 gauge shop fabricated metal edge. Flash the metal edge into the field of the roof per the Specification of the Manufacturer.  
7. Furnish the Standard Manufacturers TWENTY (20) Year Material Warranty in conjunction with the Skyway Roofing Warranty as seen below.  
CONTRACT PRICE: { \$17,400.00 }

TERMS: NET DUE UPON RECEIPT OF INVOICE.  
The Company agrees to furnish labor and material to complete the work order above for the amount specified herein, and in accordance with and subject to the guarantee and terms and conditions printed on the reverse side and which are hereby made a part of this agreement. Workmen's Compensation and Public Liability Insurance are carried on all work by the Company. Workmanship and materials furnished by the Company only are fully guaranteed against leaks. Due to defects for ONE year from date of completion, said guarantee subject to terms and Conditions on reverse side of this agreement.

OWNERS SIGNATURE: Brian Marsh  
DATE: 10/20/25

SKYWAY ROOFING, INC. Eric Fastest  
DATE: October 20, 2025

03/27/2008

1269 Broadway, Albany, NY 12204  
Tel: (518) 463-1670 Fax: (518) 463-1673  
Internet: www.skywayroofinginc.com

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Resolution Number: 260059

Trustee Lane made a motion to approve the roof replacement over stairwell at the Firehouse by Skyway Roofing at a cost of \$17,400.00 and to have Mayor Marsh sign the contract, seconded by Trustee Neuman.

ADOPTED:

Trustee Harbour	voting	AYE
Trustee Kalogridis	voting	AYE
Trustee Lane	voting	AYE
Trustee Neuman	voting	AYE
Mayor Marsh	voting	AYE

- 4. Had Meeting with BST regarding the 23-24 audit.
- 5. November Menands Monthly will be on the website.
- 6. All paperwork regarding the EV Charge grant has been submitted.
- 7. DPW repaired a valve to increase the flow to Elmwood Road.
- 8. Held meeting with our Health Insurance Broker regarding health insurance for 2026.
- 9. Mayor present a concept of the Providence Senior house project at 96 Menands Road.
- 10. Creighton Manning gave a proposal of \$15,000 to complete a speed study to reduce Village speed limit to 25 MPH. Discussion followed.

Resolution Number: 260060

Trustee Neuman made a motion to approve Creighton Manning to complete a speed study for the purpose of reducing the Village speed limit to 25 MPH at a cost of \$15,000.00, seconded by Trustee Kalogridis.

ADOPTED:

Trustee Harbour	voting	AYE
Trustee Kalogridis	voting	AYE
Trustee Lane	voting	AYE
Trustee Neuman	voting	AYE
Mayor Marsh	voting	AYE

- 11. DPW measured the width of various streets within the Village.
- 12. There will an open house regarding reimaging I787 at the Capital Center.
- 13. Trunk or Treat was a success.
- 14. Creighton Manning escrow needs to be replenished.

Resolution Number: 260061

Trustee Lane made a motion to approve the replenishment of \$5,000.00 to Creighton Manning’s escrow account, seconded by Trustee Harbour.

ADOPTED:

Trustee Harbour	voting	AYE
Trustee Kalogridis	voting	AYE
Trustee Lane	voting	AYE
Trustee Neuman	voting	AYE
Mayor Marsh	voting	AYE

Trustee's Report:

Neuman:

1. The Menands Library will be holding Adult Crafts on Wednesday November 12, 2025, from 4 PM- 6 PM.

Kalogridis:

1. The Davis Pines property the dumpster is not enclosed, and they have not installed the stop sign.

Lane:

1. There are signs in Irving Place that need to be replaced.
2. The storm drain of Cornell needs to be cleaned out.

Harbour:

1. CYO Basketball is starting shortly.
2. Red Ribbon week will be October 27-31 at the School.

Clerk's Report:

1. The Historian is moving from basement of Village Office to the old Judges Office at 250 Broadway.
2. Jason Lyon started today as a laborer for the DPW.

General Comments:

Resident Bill Garvey:

1. Speed Limit sign of 344 Broadway fell off.
2. Keys were left in the door of Apartment 4 of Building 7.
3. A grey jeep was parked in front of fire hydrant on Louis Ave.
4. Gave 2 boxes of cracker to park program.
5. 2 Kids at play sign on Glenwood should be replaced.
6. Found car keys on a roof of a car at the Park. Returned to the owner.
7. NST DOT replaced new highway markers on Market Road.
8. Swept up in front of the Police Station.
9. Donated a dustpan to the Village.
10. Observed 2 problems on MacDonald Ext.:
  - a. A fire hydrant is covered with weeds.
  - b. The Street sign is cracked.
11. The soap dispenser is broken in the men's room at the park.
12. On August 20, 2025, was able to do my clean up due to weather.
13. Would like to see the Community Night at the Farmers Market Pavilion next year.
14. Observed toilet paper dispenser broken and 3 pieces of stone on the retaining wall broken.
15. The red light at Wards and Broadway was broken.

Resident Diane MacFarland disagrees with Bill Garvey regarding moving the Community Night to the Menands Market.

Resident Mark Carnegie advised the Board that DPW has been trimming trees that are impeding Village sidewalks.

Resident Paul Harbour:

1. Does not believe that the pothole repairs on Brookside will hold up during the winter.
2. Asked if the Firehouse roof was under warranty.
3. Broadway is need of repaving.

At 7:31P.M. Trustee Lane made a motion to enter Executive Session to discuss a Personnel Issue, seconded by Trustee Harbour.

ADOPTED:

Trustee Harbour	voting	AYE
Trustee Kalogridis	voting	AYE
Trustee Lane	voting	AYE
Trustee Neuman	voting	AYE
Mayor Marsh	voting	AYE

The regular meeting reconvened at 7:52 P.M.

Resolution Number: 260061

After Executive Session Trustee Harbour made a motion to approve to increase the salary of the Treasurer by \$10,000.00, \$5000.00 will be allocated from the Water Fund and \$5,000.00 will allocated from the Sewer Fund and to approve the transfer from contingency account, seconded by Trustee Neuman.

ADOPTED:

Trustee Harbour	voting	AYE
Trustee Kalogridis	voting	AYE
Trustee Lane	voting	AYE
Trustee Neuman	voting	AYE
Mayor Marsh	voting	AYE

Trustee Harbour made a motion to adjourn, seconded by Trustee Neuman.

ADOPTED:

Trustee Harbour	voting	AYE
Trustee Kalogridis	voting	AYE
Trustee Lane	voting	AYE
Trustee Neuman	voting	AYE
Mayor Marsh	voting	AYE

The meeting duly adjourned at 7:55 P. M.

**I, Donald Handerhan, Village Clerk for the Village of Menands, Do Hereby Certify that the foregoing is a true and correct report of all motions and resolutions and or enacted, and all other procedures had and taken by the Village of Menands Board of Trustees at the regular meeting held on, October 20, 2025**  
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Donald Handerhan  
Village Clerk