

Regular Village Board Meeting
December 4, 2023

The regular semi-monthly meeting of the Board of Trustees of the Village of Menands was held on Monday, December 4th, 2023, and called to order by Mayor Brian Marsh at 6:00 P.M.

PRESENT:

Brian Marsh, Mayor
Molly Harbour, Trustee
Seth H. Harris, Trustee
Nicholas Kalogridis, Trustee
Timothy Lane, Trustee
Stephen Rehfuss, Village Attorney
Ryan St. Gelais, Chief Menands Police
Kevin Schwebke, Lt Menands Police

Also attending: Bill Garvey, Kathleen Rogers – Labella Associates, Michael & Susan Mackay, Brendon Davis, Kathelyn Kelley, Mark Carnegie, L. Neuman, Mike Steurer, Courtney Jaskula, Matt Brobston.

Also, virtual attending: Austin Davis, Beth Harbour, Bill Nevins, Kathy Mosca, Steve Boulet, Joe Jenkins, Peg Holland, Laren Paulsen.

The Mayor led the Pledge of Allegiance and advised this meeting will be recorded.

Chief Ryan St Gelais introduced Officer Cody Bell to the Board. Cody was hired to replace Logan Alaxanian who will transfer to Colonie Police.

Resolution Number 240107

Trustee Lane made a motion to accept the minutes of the November 20th, 2023, Board Meeting, seconded by Trustee Harris.

ADOPTED:

Trustee Harbour	voting	AYE
Trustee Kalogridis	voting	AYE
Trustee Harris	voting	AYE
Trustee Lane	voting	AYE
Mayor Marsh	voting	AYE

Resolution Number 240108

Trustee Harbour made a motion to approve payment for the following, seconded by Trustee Harris.

WARRANT #12x:

GENERAL	totaling	\$53,502.26
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WARRANT #13:

GENERAL	totaling	\$404,155.56
WATER	totaling	\$ 93,145.02
SEWER	totaling	\$ 50,875.80
TOTALS		\$548,176.38

<u>PAYROLL # 14:</u> (11/14/23-12/01/23)	totaling	\$157,009.22
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ADOPTED:

Trustee Harbour	voting	AYE
Trustee Kalogridis	voting	AYE
Trustee Harris	voting	AYE
Trustee Lane	voting	AYE
Mayor Marsh	voting	AYE

Resolution Number 240109

Trustee Lane made a motion, seconded by Trustee Harbour, to accept the following resolution:
RESOLVED, that the Treasurer be, and hereby is, authorized to make the following Budget Transfers

Account		Account	
From Acct:	A.1990.0400	To Acct:	A.3120.0418
Description	Contingent Account		Uniform Allowance
	\$18,000.00		\$3,500.00
			Tactical Unit Uniforms
From Acct:	"	To Acct:	A.3120.0105
Description	"		Police O/T
Amount:	"		\$7,500.00
			No Parttimers
From Acct:	"	To Acct:	A.9089.0800
Description	"		Compensated Absences
Amount:	"		\$7,000.00
			Schwebke, StGelais, Dube
From Acct:	A.3120.0151		A.3120.0153
Description	Tele Comm F/T		Tele Comm O/T
Amount:	\$10,000.00		\$10,000.00
			No Part timers
From Acct:	A.3410.0404		A.3410.0446
Description	Fire Misc		Fire - Med Physicals
Amount:	\$3,500.00		\$3,500.00
			New Fire Fighters
From Acct:	A.5110.0103	To Acct:	A.5110.0105
Description	Street - Laborers		Street O/T
Amount:	\$45,000.00		\$10,000.00
			Leaf Collection
	"		A.5110.0102
	"		Street Sub-Foreman
	"		\$35,000.00
			Moved personnel around
From Acct:	A.8160.0103	To Acct:	A.5110.0102
Description	Refuse - Laborers		Street Sub-Foreman
Amount:	\$11,000.00		\$11,000.00
			Moved Personnel around

WATER FUND

From Acct:	F.8320.0103	To Acct:	F8340.0206	
Description	Laborer		Water Meters	
Amount:	\$11,000.00			\$800.00
			Under forecast	
		To Acct:	F8340.0426	
			Mtce of Chlorinators	\$600.00
		To Acct:	F8340.0427	
			Mtce of Controls	\$1,000.00
		To Acct:	F8340.0430	
			O/S Contractors	\$8,600.00
			water Breaks/ Leaks	

Resolution Number 240110
The Treasurer requested the Board to amend the 2023 – 2024 Fiscal Year Budget to cover the cost of Disability Insurance for our employees. The Budget will need an additional \$2,800.00 for the expense in Account Number A.9055.0800 Disability Insurance.

After a discussion Trustee Lane moved the following resolution, seconded by Trustee Kalogridis; a resolution authorizing the Treasurer to amend the 2023-2024 Fiscal Year Village Budget by \$2,800. To Account A.9055.0800.

ADOPTED:

Trustee Harbour	voting	AYE
Trustee Kalogridis	voting	AYE
Trustee Harris	voting	AYE
Trustee Lane	voting	AYE
Mayor Marsh	voting	AYE

The Clerk advised the Board that the Fire Department is asking for approval of the following new members:

MENANDS FIRE COMPANY # 1
"Pride of the Valley"
250 Broadway
Menands, NY 12204

November 27, 2023

Mr. Donald Handerhan
Village Clerk
Village of Menands
280 Broadway
Menands, NY 12204

Dear Mr. Handerhan,

Please be advised that at the recent Meeting of the Menands Fire Co. #1, the following individuals were elected to active membership in the Company:

Charles Luke
Matthew Jaskula
Gary Auclair
Michael Rezey

Each individual has passed the required background check and all other Department requirements.

Please present these individuals to the Village Board at the next meeting.

Sincerely,

Paul DeDominicis
President
Menands Fire Company #1.

CC: Chief Ognan
N. Ognan
file

Resolution Number 240111

Trustee Kalogridis made a motion to approve Charles Luke, Matthew Jaskula, Gary Auclair, and Michael Rezey as active Firefighters, seconded by Trustee Harbour.

ADOPTED:

Trustee Harbour	voting	AYE
Trustee Kalogridis	voting	AYE
Trustee Harris	voting	AYE
Trustee Lane	voting	AYE
Mayor Marsh	voting	AYE

The Clerk advised the Board that DPW Foreman has received the following quotes for an Air Compressor that was budgeted for:

1.	Walter Pratt & Sons	\$15,895.00
2.	Equipment Trader	\$19,500.00
3.	Admar	\$17,000.00

Resolution Number 240112

After a discussion Trustee Harbour made a motion to approve the purchase of an Air Compressor from Walter Pratt & Sons at a cost of \$15,895.00, second by Trustee Harris.

ADOPTED:

Trustee Harbour	voting	AYE
Trustee Kalogridis	voting	AYE
Trustee Harris	voting	AYE
Trustee Lane	voting	AYE
Mayor Marsh	voting	AYE

A discussion regarding selling of the 2015 Ford Expedition from the Fire Department to the City of Rensselaer Police Department for \$15,000.00. Discussion followed.

Resolution Number 240113

After a discussion Trustee Kalogridis made a motion to sell the 2015 Ford Expedition Vin Number: 1FMJUU1GT3GEF13119 the City of Rensselaer Police Department for \$15,000.00 contingent on the City Council of Rensselaer approves the purchase, second by Trustee Harris.

ADOPTED:

Trustee Harbour	voting	AYE
Trustee Kalogridis	voting	AYE
Trustee Harris	voting	AYE
Trustee Lane	voting	AYE
Mayor Marsh	voting	AYE

The Clerk advised the Board that DPW Foreman would like permission to surplus the salter from the old Truck 3 that sold at auction. Discussion followed.

Resolution Number 240114

After discussion Trustee Kalogridis made a motion to approve to surplus the salter from old Truck 3 salter, second by Trustee Harbour.

ADOPTED:

Trustee Harbour	voting	AYE
Trustee Kalogridis	voting	AYE
Trustee Harris	voting	AYE
Trustee Lane	voting	AYE
Mayor Marsh	voting	AYE

The Clerk advised the Board that DPW Foreman would like permission to surplus 1999 Ford F-450 DPW Truck Vin Number 1FDXW475XEC85785. Discussion followed.

Resolution Number 240115

After a discussion Trustee Lane made a motion to approve to surplus 1999 Ford F-450 DPW Truck Vin Number 1FDXW475XEC85785, second by Trustee Harbour.

ADOPTED:

Trustee Harbour	voting	AYE
Trustee Kalogridis	voting	AYE
Trustee Harris	voting	AYE
Trustee Lane	voting	AYE
Mayor Marsh	voting	AYE

Resolution Number 240116

Trustee Lane made a motion to approve the Clerk to put the 1999 Ford F-450 DPW Truck Vin Number 1FDXW475XEC85785 out for bid, second by Trustee Kalogridis.

ADOPTED:

Trustee Harbour	voting	AYE
Trustee Kalogridis	voting	AYE
Trustee Harris	voting	AYE
Trustee Lane	voting	AYE
Mayor Marsh	voting	AYE

A discussion regarding surplus and sell Hurst E-Draulic Extrication tools to West Albany for \$15,000.00.

Resolution Number 240117

After a discussion Trustee Harbour made motion to approve to surplus and sell Hurst E-Draulic Extrication tools to West Albany for \$15,000.00, second by Trustee Kalogridis.

ADOPTED:

Trustee Harbour	voting	AYE
Trustee Kalogridis	voting	AYE
Trustee Harris	voting	AYE
Trustee Lane	voting	AYE
Mayor Marsh	voting	AYE

Matt Rodgers from LaBella led discussion regarding the Site Plan Approval for 50-56A Clifford Road. Discussion followed.

Resolution Number 240118

After a discussion Trustee Lane read the following resolution:

Whereas, the Applicant, Davis Properties & Investments, LLC, is seeking Site Plan approval to construct four – 4-unit apartments (16 residential units) at 50-56 Clifford Road (Parcel: 55.06-1-23), and in the R4 Zoning District (formerly R-3A) the Proposed Project, bringing the total number of units on the property to 24 units; and

Regular Village Board Meeting
December 4, 2023

Whereas, the Applicant submitted a Site Plan Application on July 24, 2023, followed by supplemental information on September 20, November 17, and December 4, 2023; and

Whereas, the Proposed Project and all final application documents are more formally described in the attached Notice of Decision; and

Whereas, on September 21, 2023, Albany County Planning Board found that the Proposed Project “will have no impact upon the jurisdictional determinant referring to this case, nor will it have significant countywide or intermunicipal impact”; and

Whereas, the Village Board opened a public hearing on August 21, 2023, and closed the Public hearing on November 20, 2023; and

Whereas, on July 13, 2023, the Village Zoning Board of Appeals approved an area variance providing relief from the Village Zoning Law to exceed the 12 units per acre requirement allowing up to 15 units per acre and relief from rear setback requirement of 40 feet, allowing for a rear yard setback of 14.2 feet, with the following conditions:

(1) The layout of the project, including the location of the proposed buildings, parking, and natural screening (shrubs and trees) shall generally be as presented to the Board during the meeting on July 13, including minimizing disruption, to the extent reasonable, to the existing natural area located behind the neighboring properties; (2) The four proposed 2-story structures area constructed in essentially the same location as presented at the public hearing and as shown on the most up-to-date renderings submitted to the Board; and (3) Preference shall be given to locating the apartment dumpsters toward the NW corner of the proposed parking lot to minimize potential for rodents and nuisance wildlife from inhabiting neighboring properties; and

Whereas, the Village Board has reviewed Parts 1 and 2 of the Short Environmental Assessment Form, as required for SEQRA review; and

Whereas, the Village Board has sole decision-making authority for the Proposed Project, and therefore declares itself Lead Agency for the purposes of SEQRA review; and

Whereas, the Village Board has determined that no significant adverse environmental impacts are anticipated as a result of the Proposed Project and issues a Negative Declaration; and

Whereas, the Village Board has reviewed the application and supplemental information provided and confirms that the conditions required by the Zoning Board of Appeals have been satisfied; and

Whereas, the Village Board has reviewed the application and supplemental information provided against the requirements of the previous Chapter 169, Zoning and Chapter A172 Site Plan Review Regulations, and has determined the application meets the requirements for approval as detailed in the Attached Notice of Decision.

Now, Therefore Be It Resolved that the Menands Village Board hereby issues concurrent Preliminary and Final Site Plan approval for the Proposed Project with conditions and as indicated on the attached Notice of Decision.

Conditions:

- 1. The project will be constructed as indicated in the Site Plan Application and supplemental materials provided and referenced in the Notice of Decision.
- 2. The facades of the proposed four new structures will be consistent in style and color of the two existing structures.
- 3. Payment of any outstanding escrow amounts are payable to the Village of Menands.
- 4. The duration from building permit issuance to completion of construction and certificate of occupancy shall be no longer than 18 months. Prior to the expiration of such 18-month period, the permittee may apply for an extension of such a period and the Board of Trustees may, in its discretion, grant an extension.
- 5. The Site Plan approval is not transferable.
- 6. Must show they the project has proper funding prior to building permit.

Second by Trustee Harris.

ADOPTED:

Trustee Harbour	voting	ABSTAINED
Trustee Kalogridis	voting	ABSTAINED
Trustee Harris	voting	AYE
Trustee Lane	voting	AYE
Mayor Marsh	voting	AYE

Matt Rodgers from LaBella led discussion regarding approving the Final Site plan for 35 Broadway. Discussion followed.

Resolution Number 240119

After a discussion Trustee Harris entered the following resolution:

Whereas, the Applicant, Beacon Communities, requests Final Site Plan approval for the construction of Veteran’s housing at 35 Broadway, S.B.L. 55.17-1-56 within the Broadway Business District (BBD); and

Whereas, the Village Board previously issued a SEQR Negative Declaration for the project on July 20, 2020; and

Whereas, the Village Board previously granted a Special Use Permit for the project on July 20, 2020; and

Whereas, the Village Board previously found the application materials to be in conformance with the Zoning Laws of the Village of Menands and the Village Board granted Preliminary Site Plan approval on October 18, 2021, with the following conditions:

1. The Applicant must secure a temporary easement to permit grading on adjacent property.
2. The Applicant must secure a permanent easement to permit the installation and long-term operation and maintenance of the water lateral on private property.
3. Should the Village Board grant final site plan approval and a building permit is issued, the duration from building permit issuance to completion of construction and certificate of occupancy shall be no longer than 18-months. Prior to the expiration of such 18-month period, the permittee may apply for an extension of such a period and the Board of Trustees may, in its discretion, grant an extension.
4. The applicant shall provide written proof of the commitment of appropriate financing for completion of the project prior to issuance of a Building Permit by the Village.

Whereas, on November 22, 2023, the Village of Menands and LaBella Associates received revised Site Plan Sheets with the most recent revision date of November 11, 2023, and Permit Comments dated November 15, 2023, indicating compliance with all LaBella Associates Building Permit review comments; and

Whereas, the Village of Menands and LaBella Associates received an email dated December 1, 2023, indicating that a temporary easement to permit grading on adjacent property was no longer needed; and

Whereas, the Village of Menands and LaBella Associates received proof of project financing via email on December 1, 2023; and

Whereas, the revised Site Plan Sheet L-4 identifies a Permanent Easement for Water Lateral Connection to the Main; and

Whereas, the Applicant has indicated that the referenced easement cannot be formalized until Final Site Plan approval is issued; and

Whereas, LaBella Associates has determined that the Applicant has sufficiently complied with the Preliminary Site Plan conditions and recommends the Village Board issue Final Site Plan approval with conditions.

Now, Therefore Be It Resolved that based on a review of the supplemental materials noted above, on December 4, 2023, the Village Board hereby issues Final Site Plan approval with the following conditions:

1. The Applicant shall provide the Village of Menands with a copy of a permanent easement to permit the installation and long-term operation and maintenance of the water lateral on private property.
2. The duration from building permit issuance to completion of construction and certificate of occupancy shall be no longer than 18 months. Prior to the expiration of such 18-month period, the permittee may apply for an extension of such a period and the Board of Trustees may, in its discretion, grant an extension.
3. The Site Plan approval is not transferable.
4. Must show they the project has proper funding.

Second by Trustee Lane.

ADOPTED:

Trustee Harbour	voting	AYE
Trustee Kalogridis	voting	AYE
Trustee Harris	voting	AYE

Regular Village Board Meeting
December 4, 2023

Trustee Lane voting AYE
Mayor Marsh voting AYE

Mayor Marsh led a discussion regarding Regeneron’s PILOT.

431 Broadway - PILOT chart	Current Tax Amount	% of Total Tax	Proposed Tax Amount	Proposed Tax Amount	Proposed Tax Amount	Proposed Tax Amount	Proposed Tax Amount	Proposed Tax Amount	
	2023		2024	2025	2026	2027	2028	2029	
			approx 3%	approx 3%	approx 3%	approx 3%	approx 3%	approx 3%	
Menands School Dist Tax	\$ 189,746.09	62.23%	\$ 195,438.47	\$ 201,301.63	\$ 207,340.68	\$ 213,560.90	\$ 219,967.72	\$ 226,566.75	
Menands Village Tax	\$ 54,351.00	17.83%	\$ 55,981.53	\$ 57,660.98	\$ 59,390.81	\$ 61,172.53	\$ 63,007.71	\$ 64,897.94	
Albany County Tax	\$ 34,649.07	11.36%	\$ 35,688.54	\$ 36,759.20	\$ 37,861.97	\$ 38,997.83	\$ 40,167.77	\$ 41,372.80	
Town of Colonie Tax	\$ 26,141.43	8.57%	\$ 26,925.67	\$ 27,733.44	\$ 28,565.45	\$ 29,422.41	\$ 30,305.08	\$ 31,214.23	
	\$		\$						
TOTAL	304,887.59	100.00%	314,034.22	\$ 323,455.24	\$ 333,158.90	\$ 343,153.67	\$ 353,448.28	\$ 364,051.73	
				PLUS	PLUS	PLUS	PLUS	PLUS	ETC
				Proposed Tax Amount	Proposed Tax Amount	Proposed Tax Amount	Proposed Tax Amount	Proposed Tax Amount	years 6- 10
				2025	2026	2027	2028	2029	
				current assessment +	current assessment +	current assessment +	current assessment +	current assessment +	
				10% improvements	10% improvements	10% improvements	10% improvements	10% improvements	FULL VALUE IN 10 YEARS
				additional value	additional value	additional value	additional value	additional value	
Additional revenue				+\$7m add					
Menands Village Tax	(estimated)			\$ 6,272.00	\$ 12,824.00	\$ 19,425.00	\$ 26,292.00	\$ 33,285.00	

The Clerk requested a change in the way the Water Bill penalty is being applied. Presently, a Water & Sewer bill that is unpaid is a 2% penalty, after the first month then 1% interest added each month. If not paid, the bill will be added to the next water bill. If still not paid relevy to tax bill with \$50.00 relevy fee.

What is requested is that the Water & Sewer bills must be paid in 45 days, which will give an additional 15 days to pay. If not paid in 45 days a 10% penalty will be added. If not paid will be added to the next water & sewer bill. If the next bill is not paid in 45 days a 10% penalty will be added to that bill. If the water & sewer is still not paid will be relevy to tax bill with a \$50.00 relevy fee. Discussion followed.

Resolution Number 240120

After a discussion Trustee Harbour made a resolution approving changing the Penalty and interest charges to Water & Sewer Bill to a 10% penalty after 45 days per billing period, second by Trustee Harris.

ADOPTED:

Trustee Harbour voting AYE
Trustee Kalogridis voting AYE
Trustee Harris voting AYE
Trustee Lane voting AYE
Mayor Marsh voting AYE

Mayor Marsh and Trustee advised the Board that the following people have agreed to be part of the Advisory Committee for Fusion Recovery:

- 1. Jody Habbinger

2. Steve Boulet
3. Brett Harris

Mayor Marsh led a discussion regarding amending the Fire Chief Vehicle Policy. Discussion Followed.

VILLAGE OF MENANDS POLICY ON USE OF FIRE CHIEF'S VEHICLE

PURPOSE: To establish a policy for the use of each chief's vehicle.

SCOPE: This guideline applies to all officers and members of the Menands Fire Department.

The Village of Menands may provide a motor vehicle to be assigned to the Chief and the Assistant Chiefs (Chiefs) of the Fire Department.

In those cases where a vehicle is assigned, it is with the intent of providing the Chiefs with the necessary vehicular and communications support to execute his/her duties. The Village recognizes that its volunteer firefighters, and the Chiefs of the Fire Department in particular, are on call 24 hours each day, every day of the year (except when on vacation or when the vehicle is not in use as provided herein). It is the function of the Chiefs of the Department to command the volunteer firefighters at each emergency scene. A major factor in the command function is the ability of the Chiefs to arrive at the emergency scene at the quickest possible moment, in advance of the arrival of the other members of the Department, for the Chief to quickly and accurately assess the emergency situation, devise a strategy to alleviate the emergency situation and decide where and how to deploy volunteer personnel who are also advancing to the scene in emergency vehicles. The Village has thus determined that the mission and responsibility of its Chiefs will be best advanced by the individual assignment of Village-owned, emergency Chief's vehicles.

To facilitate control and supervision over Chiefs vehicles, owned by and operated on behalf of the Village of Menands, the following rules have been adopted by the Village Board of the Village of Menands.

GENERALLY

It is the intent of the Village of Menands that the Chief's vehicles are to be deemed "qualified non-personal use vehicles" as that term is defined in a publication of the Internal Revenue Service¹. It is expected that the Chiefs will not likely use these vehicles more than a minimum for personal purposes.

The following requirements shall apply:

- The Chiefs are considered to be always on call.
- The Chiefs, as more fully set forth below, shall use the vehicle for commuting to and from their regular employment.
- All personal use (other than commuting) for travel outside of the Village of Menands firefighter's jurisdiction is not permitted. The jurisdiction of the Menands Fire Department shall be those jurisdictions covered by applicable emergency mutual aid agreements.

¹Internal Revenue Service Publication 5137, "Fringe Benefit Guide, Office of Federal, State and Local Governments", January 2014, page 60, referencing IRS regulation Section 1.274-5T (k) (3).

to which the Village of Menands is a party or is included by reference or when acting under the authority of a higher governmental entity

Authorized Operators

1. The Chief shall be the principal operator of the Chiefs vehicle. The Chief may authorize another active member of the company or member of the auxiliary to use said vehicle solely in furtherance of firematic duties and support thereof. Any operator of this vehicle must be an active member in good standing of the Fire Company or auxiliary, hold a valid and current

operator's license issued by the State Department of Motor Vehicles fully and be familiar with and capable of the operation of any equipment affixed to the vehicle (radios, 4-wheel drive, snowplow, etc.)

2. During times of more than 48 hours of absence from the Village of Menands, the Chief may designate a Fire Company Officer to assume his duties during his absence, as the authorized user of the vehicle. In the case where no person is designated to fill in during the Chiefs absence, the vehicle must be parked at the main fire station located on Broadway.

Authorized Passengers

The Chief, as the person responsible for the vehicle, will be allowed to have passengers in the vehicle with the understanding that all passengers, and their actions, are the direct responsibility of the Chief operating the vehicle. If the Chief is requested to an emergency scene, with passengers onboard, it is the responsibility of the Chief to relocate the passenger(s) to the safest possible location as soon as possible.

Authorized Use

1. The Chiefs vehicle is to be used principally to transport the Chief and/or other appropriately authorized personnel to alarms, drills, training sessions, parades or other activities directly related to fulfilling responsibilities associated with firematic operations.
2. If the Chiefs place of employment is within twenty miles of the Village, the Chief may use the Chiefs vehicle to commute to and from his place of employment, provided the Chiefs vehicle is available to respond to an emergency in the district.
3. In accordance with IRS regulation Section 1.274-5T(k); Reg Section 1.132-5(h) recordkeeping and substantiation by the Chiefs are not required.
4. The Village of Menands must be notified and approve the Chiefs vehicle operation outside the borders of New York State.
5. The Chiefs vehicle shall not be used by any person while engaged in any commercial activity (i.e., by salespeople, delivery services, etc.) whether within or outside of the village. Additionally, the use of the vehicle is prohibited for any political or political related activity.
6. The Chiefs vehicle shall not be operated by any individual who is under the influence of alcohol and/or a controlled substance, excluding prescription drugs for which a legal prescription is held and for which no restrictions on driving are imposed. No alcohol or controlled substances are permitted to be transported in this vehicle, except for prescription medicine as noted in the preceding sentence.
7. Authorized operators of the Chiefs vehicle shall fully comply with all New York State emergency and non-emergency driving laws and regulations, including those contained in the Vehicle and Traffic Law of the State of New York, both when operating the vehicle and not.
8. Any incident or offense involving charges of DWI, DWAI, DWAI-Drugs, etc., will result in the immediate loss of the right to use the vehicle.

Vehicle Maintenance

- I. The Chief shall be responsible for the physical appearance of the assigned motor vehicle. The vehicle shall be cleaned regularly and kept in a state of appearance that reflects the proud traditions of the Fire Company and the Village of Menands.

- 2. The Chief is responsible for adhering to the maintenance schedule that is prescribed by the manufacturer and scheduling maintenance as required. The Village of Menands will bear the expense of maintenance, repairs, fuel, safety inspections, and motor vehicle insurance.
- 3. No signage other than the official seal of the Menands Fire Company, the Village of Menands, or designations relating to the purpose of the vehicle may be affixed to the vehicle.
- 4. No political or commercial signage will be affixed to the vehicle.
- 5. Any amendment to this protocol and procedure may only be amended or changed upon approval of the Village Board of Trustees.

Summary

- I. Authorized operators and passengers in the Chiefs vehicle must recognize that they are identifiable as members of the Menands Fire Department and by extension representatives of the Village of Menands. This being the case, their actions and driving behavior reflect on the Menands Fire Department and the Village of Menands. It is expected that vehicle operators and passengers will conduct themselves in a manner that reflects favorably on the Fire Department and the Village and shall exercise good judgment.
- 2. Violation of the principles of this document will result in an immediate review of the use and assignment of the Chiefs vehicle. The outcome of this review may result in a change in the policy regarding the assignment of the vehicle up to and including suspension of the use of said vehicle. Any user shall, at all times, fully comply with all New York State emergency and non-emergency driving laws, including those contained in the New York State Vehicle and Traffic Laws.
- 3. Violations of this policy may result in disciplinary action, up to and including the loss of the privilege to use and operate the Chief Vehicle.
- 4. The Board of Fire Commissioners has complete and total authority to monitor and regulate any use of Fire District-owned Chief Vehicles.

This Fire Chief Vehicle policy is revised on December 4, 2024, and supersedes the previous versions of this policy.

By order of the Board of Fire Commissioners, Village of Menands Fire Department.

Read, signed, and agreed to:

Fire Chief, Village of Menands

Date

Mayor, Village of Menands

Date

After a discussion, the Board tabled until December 18, 2023.

Assistant Chief Mike Steurer advised the Board during a fire call at Dawson’s Body Shop with Schuyler Heights Truck 6 being damaged. There was approximately \$30,000.00 damage to the cab. Due to damage that happened during a Mutual Aid call, Shuyler Heights insurance is responsible for the damage. Discussion followed.

Mayor’s Report:

Regular Village Board Meeting
December 4, 2023

- 1. Mayor Marsh updated the Board that last night was the Village Tree Lighting Ceremony at 4:30 P.M. in the Ganser-Smith Memorial Park. Refreshments, caroling and a visit from Santa.
- 2. Gave an update on Solar Simplified. Mailing will be going out soon.
- 3. Holiday Train was success. Two hundred bags of food and \$920.00 was donated to Secret Heart Food
Pantry.
- 4. Menorah Lighting is Monday December 11, 2023, at 5 PM in Village Hall.
- 5. There is \$59,000 left in SAM Grant to remodel the restrooms near the ball field.

PUBLIC COMMENT:

TO: All Menands Village Board Members
FROM: Bill Garvey Jr

I got important Village items as follows:

- 1. He swept the broken glass of North Pearl Street.
- 2. He found a bank card and turned it in to the Police Department.
- 3. He thanked DPW for replacing Dead End sign on Elmwood Road.
- 4. He is glad DPW appreciated his park cleanup after soccer or kickball games.
- 5. He opposes the proposed housing project on Clifford Road.
- 6. He requested the owner of 33 Clifford Road remove the vines covering the railing.
- 7. He requested the owner of 344 Broadway remove the tall grass, weeds & brush.
- 8. He thanked the DPW & Canadian Pacific Railway for removing tall grass, weeds & brush on Station Street.
- 9. He is requesting a replacement date of the Station Street sign.
- 10. He thanked the DPW for repairing the bump on Tillinghast Avenue.
- 11. In Oct he reported two political signs blocking a fire hydrant which he reported to the Menands Police.
- 12. He is happy the Halloween Party at the Farmers Market was a success.
- 13. He completed his litter work project for the Village in November and is looking forward to 2024.
- 14. He is happy the Board Meeting Agenda is posted in the lobby at 250 Broadway.

At 6:55 P.M. Trustee Harris made a motion to enter Executive Session to discuss two personnel matters, seconded by Trustee Lane.

ADOPTED:

Trustee Harbour	voting	AYE
Trustee Kalogridis	voting	AYE
Trustee Harris	voting	AYE
Trustee Lane	voting	AYE
Mayor Marsh	voting	AYE

The regular meeting was reconvened at 7:32 P.M.

Resolution Number 240121

Trustee Lane made a motion to increase the Judges Salary by \$5000.00 and Associate Judge by \$2000.00 effective January 1, 2024, second by Trustee Harris.

ADOPTED:

Trustee Harbour	voting	AYE
Trustee Kalogridis	voting	AYE
Trustee Harris	voting	AYE
Trustee Lane	voting	AYE
Mayor Marsh	voting	AYE

Trustee Harris made a motion to adjourn, seconded by Trustee Kalogridis.

ADOPTED:

Trustee Harbour	voting	AYE
Trustee Kalogridis	voting	AYE
Trustee Harris	voting	AYE
Trustee Lane	voting	AYE
Mayor Marsh	voting	AYE

The meeting was duly adjourned at 7:33 P.M.

Donald Handerhan
Village Clerk

DRAFT